

DECREE OF THE DEAN OF TELKOM UNIVERSITY

Number: KD.0034/AKD9/EB-DEK/2020

**REGARDING
GUIDELINES FOR FINAL YEAR PROJECT IMPLEMENTATION
OF UNDERGRADUATE AND POSTGRADUATE PROGRAMS
IN THE SCHOOL OF ECONOMICS AND BUSINESS
TELKOM UNIVERSITY.**

DEAN OF TELKOM UNIVERSITY SCHOOL OF ECONOMICS AND BUSINESS (SEB)

Considering :	<ul style="list-style-type: none"> • that in an effort to expedite the procedure of final year project, it is necessary to create guidelines for students in doing their final year project to produce good quality students' graduation rate. • that in order to enhance objectivity and increase the number of students who graduates on time, supporting guidelines for implementing Proposals/Colloquium and Final Projects are considered necessary; • that in connection with the aforementioned points, it is necessary to regulate the Guidelines for the Implementation of Student's Final Year Project in the decree of the Dean of Telkom University School of Economics and Business.
Citing :	<ul style="list-style-type: none"> • Government Regulation No.32/2013 regarding amendments on Government Regulation No. 19/2005 concerning National Education Standards; • Government Regulation No. 4/2014 on Implementation of Higher Education and Management of Higher Education; • Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 3/2020 concerning National Standards for Higher Education; • Decree of the Minister of Education and Culture Number 309/E/O/2013 dated August 14, 2013 and Number 270/E/O/2013 dated July 17, 2013 which became the basis for the merger of Telkom Institute of Technology, Telkom Management Institute, Telkom Polytechnic and the Indonesian College of Arts and Design Telkom to be Telkom University. • Decision of the Board of Management of the Telkom Education Foundation Number KEP. 0037/00/DHE-PD01/YPT/2020 dated January 17, 2020 regarding the Telkom University Statute. • Decree of the Rector of Telkom University Number KR.

	024/AKD27/WR1/2014 concerning Telkom University academic guidelines.
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HAS DECIDED

to stipulate	:	DECREE OF THE DEAN OF TELKOM UNIVERSITY SCHOOL OF ECONOMICS AND BUSINESS REGARDING GUIDELINES FOR FINAL YEAR PROJECT IMPLEMENTATION FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS IN TELKOM UNIVERSITY SCHOOL OF ECONOMICS AND BUSINESS.
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FIRST	:	To stipulate the Decree of the Dean of Telkom University School of Economics and Business regarding Guidelines for Final Year Project Implementation for Undergraduate and Postgraduate Students in the School of Economics and Business as referred to in the Attachment which is an inseparable part of this Decree.																																
SECOND	:	The provisions on the first clause of this decree must be used as reference in the implementation of Final Year Project of Undergraduate and Postgraduate Programs in Telkom University School of Economics and Business by leaders, implementation units, all faculty members and students in all the stages of proposing, implementing, defending and revising.																																
THIRD	:	That this decree is a compulsory guideline for faculty members and students in the process of final year project writing for Undergraduate and Postgraduate Programs. It is expected that the use of this guideline results in uniformity in requirements, thesis defense sessions, assessment standards of Proposal/Colloquium and students' final year projects so objective assessment can be performed.																																
FOURTH	:	Final years project also reflected the final PLO (Program Learning Outcome) in every study program in school of economics and business which lead to the final assesment of OBE (Outcome Based Education) based with the category of Assessment of Program Learning Outcomes that included in the scoring component elements can be used to evaluate each student's study program learning outcomes as follow: <table border="1" style="margin-left: 40px; margin-top: 10px;"> <thead> <tr> <th>Grade Predicate/ Course Value (NMK) Course Score</th> <th>Range Score</th> <th>Category</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>80.1 - 100</td> <td><i>Excellent</i></td> <td><i>Istimewa</i></td> </tr> <tr> <td>AB</td> <td>70.1 - 80</td> <td><i>Very Good</i></td> <td><i>Baik Sekali</i></td> </tr> <tr> <td>B</td> <td>65.1 - 70</td> <td><i>Good</i></td> <td><i>Baik</i></td> </tr> <tr> <td>BC</td> <td>60.1 - 65</td> <td><i>Fair</i></td> <td><i>Cukup Baik</i></td> </tr> <tr> <td>C</td> <td>50.1 - 60</td> <td><i>Satisfactory</i></td> <td><i>Cukup</i></td> </tr> <tr> <td>D</td> <td>40.1 - 50</td> <td><i>Passing</i></td> <td><i>Kurang</i></td> </tr> <tr> <td>E</td> <td>0 - 40</td> <td><i>Poor</i></td> <td><i>Sangat Kurang</i></td> </tr> </tbody> </table>	Grade Predicate/ Course Value (NMK) Course Score	Range Score	Category	Category	A	80.1 - 100	<i>Excellent</i>	<i>Istimewa</i>	AB	70.1 - 80	<i>Very Good</i>	<i>Baik Sekali</i>	B	65.1 - 70	<i>Good</i>	<i>Baik</i>	BC	60.1 - 65	<i>Fair</i>	<i>Cukup Baik</i>	C	50.1 - 60	<i>Satisfactory</i>	<i>Cukup</i>	D	40.1 - 50	<i>Passing</i>	<i>Kurang</i>	E	0 - 40	<i>Poor</i>	<i>Sangat Kurang</i>
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FIFTH	:	This decree will be effective as of its date of stipulation and if there is any mistake in this decree, there will be amendment for it.																																

Put into effect in: Bandung

On: 30 July 2020

 TELKOM UNIVERSITY



Dr. Ratri Wahyuningtyas, S.T., M.M.

Dean of School of Economics and Business (SEB)